

Employee Post-Travel Disclosure of Travel Expenses

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Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), AND
- ☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): See Attachment A

Travel date(s): August 12 - 15, 2019

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate		\$338.56 (inc. taxes)	\$127.87 (including taxes)	\$8 Entry fee for fairgrounds (location of dinner and exhibits on 8/12). Fee did NOT provide access to recreational elements of State Fair.
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	N/A	N/A	N/A	N/A
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): All meetings and tours facilitated a better understanding of US agriculture and the production and use of renewable fuels such as ethanol and biodiesel.

9/13/19

(Date)

Chance Hunter

(Printed name of traveler)

Chance Hunter

(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/13/19

(Date)

Pat Roberts

(Signature of Supervising Senator/Officer)

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Iowa Renewable Fuels Association

Renewable Fuels Foundation

Iowa Soybean Association

Missouri Corn Growers Association

Nebraska Corn Board

Renew Kansas

Farm Credit Services of America

Renewable Fuels Nebraska

Kansas Soybean Commission

Kansas Corn Growers Association

Ames Chamber of Commerce

Iowa Biotechnology Association

Big River Resources

Western Dubuque Biodiesel

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors): See Attachment A
 2. Description of the trip: See Attachment B
 3. Dates of travel: August 12 - August 15, 2019
 4. Place of travel: Des Moines, Ames, Waterloo, Dubuque, and Cedar Rapids, Iowa.
 5. Name and title of Senate invitees: See Attachment C
 6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - =OR=**
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
 7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

=AND=

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
 8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - =AND=**
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

[illegible]

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

to serve as hosts and/or presenters for different parts of the Tour.

Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

See Attachment D

- See Attachment E**

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

See Attachment F

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$750 (airfare and bus)	\$316	\$115	\$8 - Entry fee for fairgrounds at Iowa State Fair. Fee does not provide access to recreational elements of the Fair.

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves events that are arranged or organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

Iowa is the heart of renewable fuels production and research, thereby allowing the Tour to visit a wide range of informative locations in a timely manner

19. Name and location of hotel or other lodging facility:

See Attachment G

20. Reason(s) for selecting hotel or other lodging facility:

Reasonable price for the time of year, location in close proximity to Tour events, and they could accommodate a room block of our size.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

See Attachment H.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

All travel (airfare and bus) will be coach class.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Monte Shaw

Name and Title: Monte Shaw, Executive Director

Name of Organization: Iowa Renewable Fuels Association

Address: 5505 NW 88th Street, Johnston, Iowa, 50131

Telephone Number: 515-252-6249

Fax Number: _____

E-mail Address: mshaw@iowarfa.org

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Iowa Renewable Fuels Association

Renewable Fuels Foundation

Iowa Soybean Association

Missouri Corn Growers Association

Nebraska Corn Board

Renew Kansas

Farm Credit Services of America

Renewable Fuels Nebraska

Kansas Soybean Commission

Kansas Corn Growers Association

Ames Chamber of Commerce

Iowa Biotechnology Association

Big River Resources

Western Dubuque Biodiesel

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To enhance first-hand knowledge of agriculture, energy, and environmental issues by touring corn ethanol and biodiesel production facilities, family farms, livestock producers, manufacturing facilities, and research centers; and meeting with local, state and national experts to discuss ag and renewable fuels operations and policies.

Attachment C

5. Name and title of Senate invitees.

Name	Title	Office
Aaron Goldner	Energy Policy Adviser	Sheldon Whitehouse
Aaron Suntag	Senior Policy Adviser	Deborah Stabenow
Abby Duggan	Ag LA	Sherrod Brown
Ace Burch	Legislative Assistant	Lamar Alexander
Ada Waelder	Professional Staff Member	Committee on Energy & Natural Resources
Adam DeMella	Professional Staff Member	Committee on Appropriations
Adam Hechavarria	Energy LA	Todd Young
Adam Schiff	Agriculture Legislative Assistant	Tina Smith
Adam Tarr	Legislative Assistant	Robert Casey
Adam Tomlinson	Legislative Director	Shelley Capito
Adam Zipkin	Legislative Counsel	Cory Booker
Adrian Deveny	Energy LA	Jeff Merkley
Adrienne Wojciechowski	Professional Staff Member	Committee on Appropriations
Alex Graf	Energy LA	Debbie Stabenow
Alexandra Lowe-Server	Ag LA	Kirsten Gillibrand
Alexis Segal	Water and Environment Legislative Assistant	Dianne Feinstein
Ali Toal	Energy LA	Cory Gardner
Amanda Hall	Legislative Assistant	James Inhofe
Amber Bland	Energy LA	John Barrasso
Andres Hoyos	Legislative Assistant	Margaret Hassan
Andrew Bahrenburg	Legislative Assistant	Patrick Leahy
Andrew Brandt	Legislative Assistant	Chuck Grassley
Andrew Earl	Legislative Assistant	Michael Crapo
Andrew Harding	Counsel	Committee on Environment & Public Works
Andrew Rogers	Chief Counsel, Democratic	Committee on Environment & Public Works
Andrew Siracuse	Legislative Assistant	John Cornyn
Andrew Terp	Legislative Assistant	Todd Young
Andrew Vlasaty	Senior Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Andrew Williams	Legislative Assistant	Michael Enzi
Andrew Wishnia	Senior Policy Adviser	Committee on Environment & Public Works
Andy Zach	Professional Staff Member	Committee on Environment & Public Works
Ani Toumajan	Energy LA	Debbie Stabenow
Ann Robertson	Legislative Assistant	Lisa Murkowski

Anna Gokaldas	Ag LA	Sherrod Brown
Anna Yelverton	Legislative Assistant	Christopher Coons
Annie Chestnut	Legislative Aide	Ronald Johnson
Annie Hoefler	Professional Staff Member	Committee on Energy & Natural Resources
Anthony Sedillo	Senior Policy Adviser	Committee on Indian Affairs
Ariel Marshall	Senior Domestic Policy Adviser	Jeanne Shaheen
Austin Smithson	Domestic Policy Adviser	Ted Cruz
Avenel Joseph	Policy Director/Oversight Director	Edward Markey
Avery Mulligan	Legislative Aide	Committee on Environment & Public Works
Ayla Neumeyer	Legislative Assistant	James Risch
Barb Mulkey	Energy LA	Rand Paul
Becca Ward	Legislative Assistant	Jeffrey Merkley
Benjamin Strand	Energy LA	Mazie Hirono
Bethany Carter	Legislative Assistant	Michael Crapo
Bobby Andres	Committee	Ron Wyden
Brad Bunning	Senior Adviser	John Barrasso
Brandon Morton	Legislative Assistant	Lamar Alexander
Brendon Plack	Legislative Director	John Thune
Brenna Barber	Energy LA	Tina Smith
Brett Richards	Counsel	Roger Wicker
Brian Hughes	Staff Director, Republican	Committee on Energy & Natural Resources
Brian Werner	Legislative Assistant	Amy Klobuchar
Brianne Miller	Senior Professional Staff Member/Energy Policy Adviser	Committee on Energy & Natural Resources
Bridget Kelleher	Energy LA	Catherine Cortez-Masto
Brie Van Cleve	Professional Staff Member	Committee on Energy & Natural Resources
Bruno Freitas	Deputy Chief of Staff, Economic Development	Elizabeth Warren
Bryan Petit	Senior Professional Staff Member	Committee on Energy & Natural Resources
Bryan Wells	Ag LA	Pat Roberts
Caitlin Soto	Oversight Counsel	Committee on Finance
Cameron Nelson	Research Assistant	Committee on Energy & Natural Resources
Cameron O'Brien	Legislative Assistant	Susan Collins
Candace Vahlsing	Energy LA	Michael Bennet
Carl Barrick	Professional Staff Member	Committee on Environment & Public Works
Carol Wayman	Energy LA	Catherine Cortez-Masto
Caroline Jones	Staff Assistant	Committee on Environment & Public Works
Carolyn Madan	Legislative Assistant	Michael Lee
Catherine Barrett	Chief Counsel	Gary Peters

David Milstein	Legislative Assistant	Ted Cruz
Dominic Nordel	Legislative Correspondent	Steven Daines
Dominic Saavedra	Legislative Assistant	Martin Heinrich
Doug Clapp	Professional Staff Member	Committee on Appropriations
Doug Pack	Energy LA	Steve Daines
Dylan Leazes	Legislative Correspondent	John Reed
Edward Edney	Energy LA	Tammy Duckworth
Elena Brennan	Legislative Assistant	Marsha Blackburn
Eleni Valanos	Legislative Aide	Marco Rubio
Elizabeth Dent	Professional Staff Member	Committee on Appropriations
Elizabeth Hill	Energy LA	Martin Heinrich
Elizabeth Horner	Senior Counsel	Committee on Environment & Public Works
Elizabeth Mabry	Senior Policy Adviser	Committee on Environment & Public Works
Ellen Beares	Professional Staff Member	Committee on Commerce
Emily Enderle	Legislative Assistant	Sheldon Whitehouse
Emily Farnell	Energy LA	Joe Manchin
Emily Lavery	Legislative Assistant	Tim Scott
Emily Patt	Ag LA	Pat Roberts
Emily Smith	Legislative Assistant	Christopher Murphy
Ephraim Froehlich	Energy LA	Lisa Murkowski
Eric Deeble	Legislative Assistant	Kirsten Gillibrand
Eric Slee	Deputy Legislative Director	Pat Roberts
Erica Andeweg	Ag LA	Deb Fischer
Erica Anhalt	Legislative Assistant	Jeanne Shaheen
Ericka King	Legislative Counsel	Randal Paul
Erik Elam	Legislative Assistant	Committee on Environment & Public Works
Erin Jarnagin	Energy LA	John Barrasso
Flin Hyre	Legislative Correspondent	Pat Roberts
Franz Wuerfmannsdobler	Energy LA	Chris Coons
Fred Clark	Senior Counsel	Committee on Agriculture, Nutrition, & Forestry
Garrett Kral	Legal Fellow	Committee on Environment & Public Works
Gerald Huang	Ag LA	David Perdue
Ginger Willson	Energy LA	Ben Sasse
Grant Cope	Senior Counsel	Committee on Environment & Public Works
Gray Maxwell	Floor Director	Benjamin Cardin
Haley Donahue	Staff Assistant/Legislative Correspondent	Committee on Agriculture, Nutrition, & Forestry
Harrison Kajdan	Junior Legislative Assistant	Cindy Hyde-Smith
Heath Hansen	Energy LA	Mike Lee
Heather Majors	Legislative Assistant	John Reed

Jonathan McCracken	Energy LA	Sherrod Brown
Jordan Baugh	Senior Legislative Assistant	Kirsten Gillibrand
Jordan Ebert	Legislative Assistant	Jerry Moran
Joseph Mendelson	Legislative Assistant	Committee on Environment & Public Works
Joseph Wender	Legislative Assistant	Edward Markey
Josh Sanders	Legislative Assistant	Robert Menendez
Josh Sizemore	Energy LA	Steve Daines
Josie Villanueva	Energy LA	Tammy Duckworth
Judd Gardner	Legislative Assistant	Jerry Moran
Julia Sferlazzo	Ag LA	Bob Casey
Justin Folsom	Legislative Director	Jon Tester
Justin Memmott	Senior Counsel, Republican	Committee on Environment & Public Works
Kaitlyn Pritchard	John A. Knauss Sea Grant Fellow	Committee on Environment & Public Works
Kaitlynn Glover	Legislative Assistant	John Barrasso
Karen McCarthy	Senior Legislative Assistant	Lisa Murkowski
Kate Barlow	Legislative Assistant	Michael Enzi
Kate Juelis	Energy Counsel	John Barrasso
Katelyn Bunning	Legislative Director	Mitch McConnell
Katelyn Conner	Energy LA	Mitch McConnell
Katherine Thomas	Legislative Assistant	Pat Roberts
Katie Bergh	Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Katie Naessens	Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Katie Thomas	Energy LA	Bernard Sanders
Kayla Dolan	Policy Adviser	William Cassidy
Keegan Zimprich	Legislative Correspondent	Joni Ernst
Kelsey Keegan	Energy LA	Cory Gardner
Kelsey LaFreniere	Legislative Assistant	Chuck Schumer
Ken Reidy	Policy Director	Tammy Baldwin
Ken Rooney	Legislative Assistant	Thomas Udall
Kenneth Martin	Senior Adviser, Infrastructure Policy	Committee on Environment & Public Works
Kevin Bailey	Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Kevin Carson	Energy LA	Joe Manchin
Kevin Lefebvre	Legislative Assistant	Richard Durbin
Kim Smaczniak	Counsel	Committee on Environment & Public Works
Kyle Chapman	Energy and Natural Resources Adviser	Catherine Cortez Masto
Kyle Varner	Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Lance West	Deputy Staff Director	Committee on Energy & Natural Resources

Meyer Seligman	Professional Staff Member	Committee on Appropriations
Micah Barbour	Legislative Assistant	Mark Warner
Michael Ciamarra	Legislative Aide	Richard Shelby
Michael Farr	Legislative Assistant	Joni Ernst
Michael Sinacore	Ag LA	Deb Fischer
Michal Freedhoff	Oversight Director, Democratic	Committee on Environment & Public Works
Michelle Corio	Legislative Assistant	Mike Rounds
Michelle Lane	Professional Staff Member	Committee on Energy & Natural Resources
Mike Bednarczyk	Legislative Assistant	Christopher Murphy
Mike Schmidt	Senior Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Mimi Strobel	Legislative Assistant	Ronald Johnson
Molly O'Leary	Energy LA	Tina Smith
Morgan Cashwell	Energy LA	Angus King
Morgan Gray	Legislative Director	Edward Markey
Nancy Martinez	Legislative Assistant	Todd Young
Nathan Paxton	Energy LA	Angus King
Neal McMillin	Legislative Assistant	Roger Wicker
Niambe Tomlinson	Legislative Correspondent	Kirsten Gillibrand
Nick Matiella	Professional Staff Member	Committee on Energy & Natural Resources
Nick Wyatt	Tax Counsel	Committee on Finance
Nico Janssen	Energy LA	Maria Cantwell
Olivia Kurtz	Legislative Director	Susan Collins
Olivia Woods	Legislative Correspondent	Jeffrey Merkley
P.J. Austin	Ag LA	Pat Roberts
Pace McMullan	Legislative Director	Martha McSally
Pat Donovan	Energy LA	Michael Bennet
Pat Souders	Energy LA	Richard Durbin
Patrick Bailey	Chief Counsel	Committee on Homeland & Govt Affairs
Patrick Carroll	Professional Staff Member	Committee on Appropriations
Patrick Lehman	Legislative Director	Ben Sasse
Patrick O'Neil	Energy LA	Angus King
Paul Wasik	Ag LA	Deb Fischer
Payne Griffin	Legislative Assistant	Mike Braun
Pete Wyckoff	Energy and Environment Policy Adviser	Tina Smith
Peter Schirtzinger	Ag LA	Deb Fischer
Phil Hancock	Legislative Assistant	Joseph Manchin
Pierce Wiegard	Legislative Assistant	Daniel Sullivan
PJ Waldrop	Energy LA	David Perdue
Preston Cory	Legislative Assistant	John Hoeven
Quentin Scholtz	Legislative Aide	Mitch McConnell

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Quinton Carroll	Legislative Assistant	Daniel Sullivan
Radha Adhar	Senior Policy Adviser	Tammy Duckworth
Ra'iatea Lohe	Legislative Assistant	Brian Schatz
Randall Gibson	Legislative Aide	Lamar Alexander
Rebecca Higgins	Senior Policy Adviser	Committee on Environment & Public Works
Rebecca Howard	Legislative Assistant	G Jones
Richard Russell	Staff Director, Republican	Committee on Environment & Public Works
Rishi Sahgal	Legislative Assistant	Dianne Feinstein
Rita Habib	Ag LA	Michael Bennet
Rob Childers	Legislative Assistant	Robert Menendez
Rob Rosado	Senior Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Rob Skjonsberg	Energy LA	Mike Rounds
Robert Sneed	Energy LA	Richard Burr
Romel Nicholas	Legislative Assistant	Patrick Toomey
Ron Anderson	Senior Policy Adviser	William Cassidy
Rory Stanley	Professional Staff Member	Committee on Energy & Natural Resources
Rosalyn Brummette	Legislative Aide/Executive Assistant	Committee on Agriculture, Nutrition, & Forestry
Ryan Donnelly	Legislative Aide	John Thune
Sam Beaver	Legislative Assistant	John Cornyn
Sam French	Research Assistant	Committee on Environment & Public Works
Sam Love	Energy LA	Cory Gardner
Sanjana Puskoor	Legislative Aide	Michael Bennet
Sanjay Kane	Energy LA	Angus King
Sarah Pearce	Energy LA	Rob Portman
Sarah Peery	Legislative Assistant	Robert Portman
Sarah Schenning	Energy LA	Chris Van Hollen
Sarah Venuto	Staff Director, Democratic	Committee on Energy & Natural Resources
Scott Gelbman	Energy LA	Chuck Schumer
Scott Graber	Legislative Assistant/Counsel	Lindsey Graham
Sean Babington	Legislative Assistant	Committee on Agriculture
Sean Byrne	Legislative Assistant	Chuck Schumer
Seth Gainer	Energy LA	Joe Manchin
Shannon Frede	Legislative Assistant	Benjamin Cardin
Sherman Patrick	Ag LA	Patrick Leahy
Shomari Figures	Ag LA	Sherrod Brown
Shuchi Talati	Energy LA	Tammy Duckworth
Skylar Sowder	Legislative Assistant	John Boozman
Stephanie Carlson	Legislative Assistant	Chuck Grassley
Sydney Pettit	Legislative Assistant	Shelley Capito

Taylor Gayton	Legislative Correspondent	Gary Peters
Tom Fox	Senior Counsel	Committee on Environment & Public Works
Tomas Delgado	Legislative Correspondent	Dianne Feinstein
Torie Ness	Legislative Assistant	Thom Tillis
Travis Cone	Legislative Assistant	Shelley Capito
Tre Easton	Legislative Assistant	Patricia Murray
Trevor Dean	Energy LA	Catherine Cortez-Masto
Trevor Pearson	Policy Adviser	Martha McSally
Trey McKenzie	Legislative Assistant	Roy Blunt
Tristan Abbey	Senior Professional Staff Member	Committee on Energy & Natural Resources
Tyler Brown	Legislative Assistant	Joni Ernst
Tyler Hardy	Energy LA	John Hoeven
Valerie Manak	Energy Policy Adviser	James Lankford
Virgilio Barrera	Legislative Assistant	Martin Heinrich
Vu Ritchie	Counsel	Thomas Cotton
Ward Griffin	U.S. Commodity Futures Trading Commission Detailee	Committee on Agriculture, Nutrition, & Forestry
Wayne Stoskopf	Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Wes Brooks	Legislative Assistant	Marco Rubio
Wesley Wright	Legislative Aide	Patrick Toomey
Will Batson	Legislative Assistant	Ted Cruz
Will Stafford	Energy LA	Pat Roberts
William Niebling	Energy LA	Kamala Harris
Zach Pilchen	Brookings Institution Legis Congressional Fellow	Committee on Environment & Public Works
Zephranie Buetow	Legislative Assistant	Gary Peters

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Iowa Renewable Fuels Association: brings together Iowa ethanol and biodiesel producers to foster the development and growth of the state's renewable fuels industry through education, promotion and infrastructure development. IRFA is committed to making Iowa a leader in producing renewable fuels and value-added co-products; has contributed to planning the tour and will serve as host/presenter on the tour.

Renewable Fuels Foundation: seeks to meet the education, research, and strategic planning needs of the U.S. fuel ethanol industry; has contributed to planning the tour and will serve as a presenter on the tour.

Iowa Soybean Association: a membership organization recognized for excellence in enhancing long term sustainability of Iowa soybean farmers. ISA's mission is to expand opportunities and deliver results for Iowa soybean farmers; has contributed to planning the tour and will serve as a contributor on the tour.

Missouri Corn Growers Association: a membership organization supporting agricultural issues on behalf of its members, has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

Renew Kansas: brings together ethanol producers in Kansas to help grow production and demand for ethanol, has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

Farm Credit Services of America: a mission-driven financial cooperative serving farmers, ranchers and rural Americans that finances renewable energy projects and has an overall concern regarding the economic health of rural America; has contributed to planning the tour and identified invitees.

Kansas Soybean Commission: serves as the voice and advocate for soybean-farmer—members, including expanding public awareness of the soybean markets; has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

Kansas Corn Growers Association: actively works with other commodity and farm organizations to maximize the voice of Kansas corn producers for the promotion and market development of ethanol and other value-added products made from corn; has contributed to planning the tour, identified invitees.

Ames Chamber of Commerce: strives to make Ames a better place to live, work, and do business by strengthening the economic vitality and the quality of life in the Ames community; has contributed to planning the tour, and will serve as a contributor on the tour.

Iowa Biotechnology Association: the Iowa Biotechnology Association unifies more than Iowa's bioscience industry, academic research institutions and economic development organizations; has contributed to planning the tour and will serve as a contributor on the tour.

Big River Resources: a locally controlled business enterprise providing farmers and local investors with the chance to extract added value through ownership of an ethanol processing plant; has contributed to planning the tour and will serve as a presenter on the tour.

Western Dubuque Biodiesel: a locally controlled business enterprise providing farmers and local investors with the chance to extract added value through ownership of a biodiesel processing plant; has contributed to planning the tour and will serve as a presenter on the tour.

ATTACHMENT E

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Iowa Renewable Fuels Association and Renewable Fuels Foundation have hosted the past 10 years' Biofuels: Science and Sustainability Tours.

National Biodiesel Foundation and Iowa Corn Growers Association have occasionally hosted congressional briefings, including the past 8 years' Biofuels: Science and Sustainability Tours.

Iowa Soybean Association and Iowa Biodiesel Board have occasionally hosted congressional briefings, including 6 previous Biofuels: Science and Sustainability Tours.

Missouri Corn Growers Association and Kansas Soybean Commission have occasionally hosted congressional briefings, including the previous 5 Biofuels: Science and Sustainability Tours.

Renew Kansas and North Dakota Ethanol Council have sponsored the past 4 years' Biofuels: Science and Sustainability Tours.

Renewable Fuels Nebraska and Farm Credit Services of America sponsored 3 previous Biofuels: Science and Sustainability Tour.

Ames Chamber of Commerce sponsored 2 previous Biofuels: Science and Sustainability Tour.

Nebraska Corn Board and Kansas Corn Growers Association have occasionally hosted congressional briefings, including the previous 2 Biofuels: Science and Sustainability Tour.

Iowa Biotechnology Association, Big River Resources, and Western Dubuque Biodiesel are sponsoring their second Biofuels: Science and Sustainability Tour.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Iowa Renewable Fuels Association, Iowa Biodiesel Board, Renew Kansas, Renewable Fuels Nebraska, and the North Dakota Ethanol Council host educational programs for their members and the public.

National Biodiesel Foundation develops and supports education and research projects consistent with the needs of the biodiesel industry.

Renewable Fuels Foundation develops K-12 science curriculum on ethanol and sponsors scholarships.

Iowa Corn Growers Association, Kansas Corn Growers Association, Nebraska Corn Board and Missouri Corn Growers Association conduct many activities to educate consumers and the public on corn issues.

Iowa Soybean Association and Kansas Soybean Association organizes many activities to educate consumers and the public on soybean issues.

Big River Resources and Western Dubuque Biodiesel participates in numerous industry events to educate the public, investors or policy makers about the issues facing renewable fuels. They also occasionally host plant tours for schools or the public.

Farm Credit Services of America conducts a community involvement program, which provides funding and resources to a variety of organizations that support agricultural causes. The program is focused on making a positive difference in the communities they serve.

Ames Chamber of Commerce conducts community outreach to businesses and people both in and outside of Ames to highlight the business and living environment provided by a city at the center of the high-tech ag world.

Iowa Biotechnology Association host events and forums to discuss biotechnology and how biofuels are growing part of this new industry.

ATTACHMENT H

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The hotels for Tuesday and Wednesday night are at the government rate of \$94.

The hotel for Monday night is at the rate of \$128. It should be noted that we hold the Tour each year during the week of the Iowa State Fair. The Fair represents an unparalleled opportunity to view a number of renewable fuels and agricultural exhibits in one location and to discuss the latest trends, research and practices with industry experts and Iowa's highest elected officials. However, the Fair attracts a large number of visitors to the city and area hotels sell out and charge their highest rates of the year. In addition, between congressional staff, Administration participants, and a handful of sponsoring organization staff, the Tour requires a room block of 40+ rooms. The typical per diem rate listed for Des Moines does not take into account the Fair and, just as important, that securing a 40+ room block can be difficult with the typical hotels in Des Moines. IRFA searched extensively in the Des Moines area for an affordable room block on August 12th. The Prairie Meadows Hotel listed in Attachment G was the best deal we could find that could accommodate a group of our size.

The estimated food costs are below the government per diem.

Monday:	\$10
Tuesday:	\$40
Wednesday:	\$48
Thursday:	\$17

Even with the challenges of the Monday night hotel due to the fair, our estimated combined lodging and meal expenses are below the government per diem for the duration of the Tour.

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I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the 08/12/2019 - 08/15/2019 trip to Iowa is true, complete, and correct.

Dates of Travel (Month Day, Year)

Place of Travel

E-mail Address: dan@ameschamber.com


PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

SIGNATURE PAGE FOR ADDITIONAL SPONSOR

(to be completed by each additional sponsor)

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to Iowa is true, complete, and correct.
Place of Travel Dates of Travel (Month Day, Year)

Signature of Travel Sponsor: _____



Name and Title: Ray Defenbaugh, CEO

Name of Organization: Big River Resources

Address: 211 N Gear Ave, Suite 200, West Burlington, IA 52655

Telephone Number: 319-753-1100

Fax Number: N/A

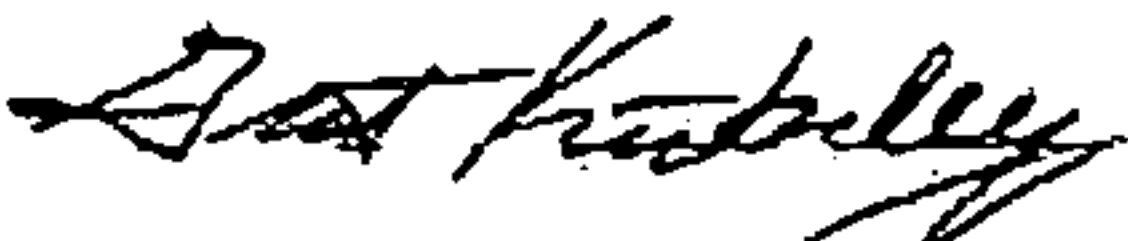
E-mail Address: ray.defenbaugh@bigriverresources.com

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to Iowa *Dates of Travel (Month Day, Year)*
Place of Travel is true, complete, and correct.

E-mail Address: **Judy.Hartlieb@fcsamerica.com**

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SIGNATURE PAGE FOR ADDITIONAL SPONSOR
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to Iowa *Place of Travel* is true, complete, and correct.
Dates of Travel (Month Day, Year)

Signature of Travel Sponsor: 

Name and Title: Grant Kimberley, Executive Director

Name of Organization: Iowa Biodiesel Board

Address: 1255 SW Prairie Trail Pkwy, Ankeny, IA 50023

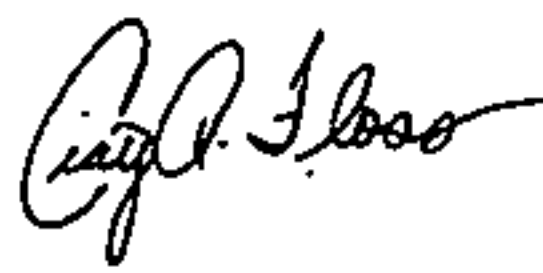
Telephone Number: 515-334-1024

Fax Number: 515-334-1124

E-mail Address: grantk@iowabiodiesel.org

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to Iowa is true, complete, and correct.
Place of Travel

Signature of Travel Sponsor: 

Name and Title: Craig Floss, Chief Executive Director

Name of Organization: Iowa Corn Growers Association

Address: 5505 NW 88th Street, Johnston, IA 50131

Telephone Number: 515-225-9242

Fax Number: 515-225-0781

E-mail Address: cfloss@iowacorn.org

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*Place of Travel**Dates of Travel (Month Day, Year)*

Signature of Travel Sponsor: 

Name and Title: Greg Krissek, Executive Director

Name of Organization: Kansas Corn Growers Association

Address: 2627 KFB Plaza, Ste 403E, Manhattan, KS 66503

Telephone Number: 316-213-6610

Fax Number: N/A

E-mail Address: gkrissek@ksgrains.com

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to Iowa *Place of Travel* is true, complete, and correct. *Dates of Travel (Month Day, Year)*

Signature of Travel Sponsor: 

Name and Title: Kenlon Johannes, CEO

Name of Organization: Kansas Soybean Commission

Address: 1000 SW Red Oaks Place, Topeka, KS 66615

Telephone Number: 877-577-6923

Fax Number: N/A

E-mail Address: johannes@kansassoybeans.org

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to Iowa is true, complete, and correct.
Place of Travel
Dates of Travel (Month Day, Year)

Signature of Travel Sponsor: _____

Name and Title: Gary Marshall, CEO

Name of Organization: Missouri Corn Growers Association

Address: 3118 Emerald Lane, Jefferson City, MO 65109

Telephone Number: 800-827-4181

Fax Number: 573-893-4612

E-mail Address: gmarshall@mocorn.org

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Place of Travel Dates of Travel (Month Day, Year)

Signature of Travel Sponsor: _____

Name and Title: Tom Verry, Executive Director

Name of Organization: National Biodiesel Foundation

Address: P.O. Box 104898, Jefferson City, MO 65110

Telephone Number: 573-635-3893

Fax Number: 573-635-7913

E-mail Address: tverry@biodiesel.org

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to Iowa is true, complete, and correct.
*Place of Travel**Dates of Travel (Month Day, Year)*

Signature of Travel Sponsor: Kelly Brunkhorst

Name and Title: Kelly Brunkhorst, Executive Director

Name of Organization: Nebraska Corn Board

Address: P.O. Box 95107, Lincoln, NE 68509

Telephone Number: 402-471-2676

Fax Number: N/A

E-mail Address: kelly.brunkhorst@nebraska.gov

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PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

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to Iowa is true, complete, and correct.
Place of Travel

Signature of Travel Sponsor: Deana Wiese

Name and Title: Deana Wiese, Executive Director

Name of Organization: North Dakota Ethanol Council

Address: P.O. Box 1091, Bismarck, ND 58502

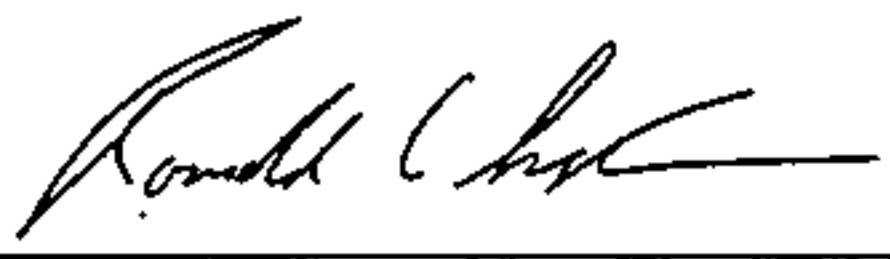
Telephone Number: 701-355-4458

Fax Number: N/A

E-mail Address: dwiese@clearwatercommunications.net

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Place of Travel

Signature of Travel Sponsor: 

Name and Title: Ron Seeber, Vice President

Name of Organization: Renew Kansas

Address: 816 SW Tyler, Ste 100, Topeka, KS 66611

Telephone Number: 785-234-0461

Fax Number: 785-234-2930

E-mail Address: ron@kansasag.org

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to Iowa is true, complete, and correct.
Place of Travel

Signature of Travel Sponsor: Dana Lewis

Name and Title: Dana Siefkes-Lewis, Chairman

Name of Organization: Renewable Fuels Foundation

Address: 425 3rd Street SW, Suite 1150, Washington DC, 20024

Telephone Number: 202-289-3835

Fax Number: 202-289-7519

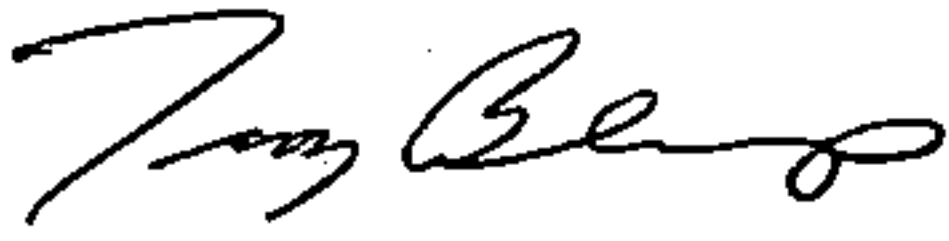
E-mail Address: dana@redfieldenergy.com

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

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to Iowa is true, complete, and correct.
Place of Travel Dates of Travel (Month Day, Year)

Signature of Travel Sponsor: 

Name and Title: Troy Bredenkamp, Executive Director

Name of Organization: Renewable Fuels Nebraska

Address: 1701 K Street, Lincoln, NE 68508

Telephone Number: 202-297-2596

Fax Number: N/A

E-mail Address: troyb@renewablefuelsne.org

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
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to Iowa *Place of Travel* is true, complete, and correct. *Dates of Travel (Month Day, Year)*

Signature of Travel Sponsor: Thomas Brooks

Name and Title: Tom Brooks, General Manager

Name of Organization: Western Dubuque Biodiesel

Address: 904 Jamesmeier Rd, Farley, IA 52046

Telephone Number: 563-744-3554

Fax Number: N/A

E-mail Address: tom.brooks@wdbiodiesel.com

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Monday, Aug. 12

Met by bus. Check into hotel.

6:00-6:45 pm Dinner at Iowa State Fair (paid for by Tour sponsors)
Cattlemen's Beef Headquarters
Topics: Iowa FFA leaders will discuss their hopes for the future of agriculture and the role that biofuels can play.

7:00-7:30 pm **Gov. Kim Reynolds and Iowa Secretary of Agriculture Mike Naig address Tour**
 • Knapp Animal Learning Center
Topics: The Iowa leaders will discuss the importance of biofuels production and use to the Iowa economy and advances in agronomic practices that lead to a reduced environmental footprint year-after-year.

Overnight **Prairie Meadows Hotel**
1 Prairie Meadows Drive, Altoona, IA 50009

7:30 am Coffee and breakfast available on the bus.

7:30 am Coffee and breakfast available on the bus.

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4:15-5:45 pm Tour Big River United (ethanol plant) (same location, no break)

5:45 pm Depart for Hotel Julien
200 Main Street, Dubuque, IA 52001

7:00-8:30 pm Dinner and Discussion at Vinny Vanucchi's (paid for by Tour sponsors)
180 Main Street, Dubuque, IA 52001

Overnight	Hotel Julien 200 Main Street, Dubuque
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Thursday, Aug. 15

7:30am Coffee and breakfast available on the bus.

8:00 am Depart hotel for Western Dubuque Biodiesel
904 Jamesmeier Rd, Farley, IA 52046

8:30-10:00 am Tour Western Dubuque Biodiesel (biodiesel plant)

Topics: See first-hand the improvements in the biodiesel production process, advancements in efficiency, the ability to utilize multiple feedstocks and tour of plant.

10:00-10:30 am Biodiesel policy update (same location, no break)

Topics: Paul Winters, National Biodiesel Board Director of Public Affairs and Federal Communications, will discuss "What's on the Horizon for Biodiesel," a look at the status of the biodiesel industry and priority policy objectives.

10:30 am Depart for DuPont Nutrition & Biosciences
1000 41st Avenue Drive SW, Cedar Rapids, Iowa 52404

11:45am-1:30pm Lunch and Learn at DuPont Nutrition & Biosciences
(paid for by Tour sponsors)

1:30 pm	Depart for Cedar Rapids airport
1:45 pm	Arrive at Airport
2:45 pm	Depart Cedar Rapids Airport for DC via Chicago on AA flights 3584/2499



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Date/Time Stamp:

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Chance Hunley

Employing Office/Committee: Senate Agriculture Committee

Private Sponsor(s) (list all): See Attachment A

Travel date(s): August 12-15, 2019

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): Des Moines, Ames, Waterloo, Dubuque, Cedar Rapids (all in Iowa)

Explain how this trip is specifically connected to the traveler's official or representational duties:

The Senate is currently considering policy matters that will impact the renewable fuels industry. As a Senate staffer who works on renewable energy issues, this tour will provide a hands-on, in-depth experience with state-of-the-art biofuels facilities, research facilities & farming operations that is not possible to achieve in Washington, DC.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

7/12/19

(Date)



(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Pat Roberts hereby authorize Chance Hunley
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☒

7/12/19

(Date)



(Signature of Supervising Senator/Officer)